

Presentation of the Fast Technical Assistance

the Fast Technical Assistance (FTA) is the Climate Technology Centre & Network (CTCN) short time response to requests referring to technology prioritisation, endogenous technologies assessment, policies and measures that are immediate priorities for the requesting country. FTA has duration **up to 2 months** and a total value typically **up to USD 15,000** (it may include a scoping mission, only if strictly necessary). The FTA is implemented by means of an international expert.

Guidelines:

- This Request Submission Form should be completed by the organisation requesting technical assistance from the Climate Technology Centre & Network (CTCN) in collaboration with the National Designated Entity (NDE) of the country in question
- The Form must be signed by the NDE. Please see updated contact list of NDEs here: <http://unfccc.int/ttclear/support/national-designated-entity.html>
- The Form can be submitted as a Word file containing a digital signature or as a signed and scanned PDF file in combination with an un-signed Word file

Requesting country:	
Fast Request title:	Please reflect the objective of the FTA in the title (maximum 200 characters).
NDE	Please add name of organisation, name of individual, position, email and address.
Request Applicant:	Please add name of organisation, contact person, position, email and address of the organisation requesting assistance from the CTCN.

Climate objective:

- ☐ Adaptation to climate change
☐ Mitigation of climate change
☐ Combination of adaptation and mitigation of climate change

Geographical scope:

- ☐ Community level
☐ Sub-national
☐ National

If the request is at a sub-national level, please describe specific geographical areas (provinces, states, countries, regions, etc.).

Sectors:

Please indicate the main sectors related to the request:

- | | | | |
|---|---|---------------------------------------|--|
| <input type="checkbox"/> Coastal zones | <input type="checkbox"/> Early Warning and Environmental Assessment | <input type="checkbox"/> Human Health | <input type="checkbox"/> Infrastructure and Urban planning |
| <input type="checkbox"/> Marine and Fisheries | <input type="checkbox"/> Water | <input type="checkbox"/> Agriculture | <input type="checkbox"/> Carbon fixation |
| <input type="checkbox"/> Energy Efficiency | <input type="checkbox"/> Forestry | <input type="checkbox"/> Industry | <input type="checkbox"/> Renewable energy |
| <input type="checkbox"/> Transport | <input type="checkbox"/> Waste management | | |

CONTEXT OF THE ASSIGNMENT (up to half page):

This section should present the climate problem and the national context within which it takes places (i.e. efforts to tackle it, climate policies and priorities etc). It should end with an explanation of the specific questions and issue the CTCN expert would have to address.

Please list or attach relevant documents that will help the CTCN analyse the context of this request.

Alignment with national priorities :

Please describe how the technical assistance is consistent with national climate priorities such as: Nationally Determined Contribution, national development plans, poverty reduction plans, technology needs assessments, Low Emission Development Strategies, Nationally Appropriate Mitigation Actions, Technology Action Plans, National Adaptation Plans, sectorial strategies and plans, etc.

Reference document (please include date of document)	Extract (please include chapter, page number, etc.).
Nationally Determined Contribution (NDC)	Direct alignment and contribution to NDC implementation is required for all CTCN technical assistances. Please include a direct reference to the INDC/NDC document (chapter, page number, etc.).
Technology Needs Assessment	
National Adaptation Plans	
Nationally Appropriate Mitigation Actions	
Add others here as relevant	

OBJECTIVE OF THE FTA (up to 5,000 characters):

This section should present the overall objective of the assignment, including the result expected by the end of the Fast Technical Assistance

SCOPE AND ACTIVITIES OF THE PROPOSED FTA (up to one page):

The FTA should clearly contribute to mitigation or adaptation to climate change as described in the

context of the assignment.

Within a clearly defined scope, the description of the FTA should be structured into the following:

- *Expected activities*
- *Expected deliverables (following the structure of the activities)*
- *Expected use of the deliverables by the requesting organisation*

Please note that the CTCN facilitates technical assistance and is not a project financing mechanism. All FTA has one mandatory activity, "Evaluation and communication".

Activity x: Evaluation and communication

The CTCN FTA Closure report will be completed at the end of the FTA (a template will be provided).

Deliverable:

FTA Closure report

GENERAL TIME SCHEDULE OF EXPERT AND ACTIVITY/DELIVERY PLAN:

The activities under this contract must be completed within a period of X months. Please note that the maximum time for the assignment is 2 months.

Monitoring and impact of the assistance:

By signing this request, I affirm that processes are in place in the country to monitor and evaluate the technical assistance provided by the CTCN. I understand that these processes will be explicitly identified in the CTCN Response Plan and that they will be used in the country to monitor the implementation of the technical assistance following standard CTCN procedures.

Signature:

NDE name:

Date:

Signature:

THE COMPLETED FORM SHALL BE SENT TO THE CTCN@UN.ORG